

**Arts and Science Faculty Council  
Meeting of Friday, April 14, 2000**

**Present:** M. Singer, Chair; B. Harris, Secretary; S. Ahsan; M. Allor; J. Bérubé; P. Bird; J. Bottenburg; P. Bright; B. Bukowski; B. Byers; T. Byrnes; J. Capobianco; J. Chaikelson; D. Cheeke; A. Cleghorn; D. Fairbairn; D. Frost; M. Gasher; M. Gourlay; R. Hale; J. Hillel; D. Kapa; R. Kilgour; W. Knitter; L. Lequin; D. Markiewicz; C. Mota; D. Murphy; L. Orr; O. Platero; P. Regimbald; B. St. Laurent; D. Salée; S. Scheinberg; A. Sharma; F. Shaver; H. Shulman; P. Taylor; R. Tremblay; C. Vallejo.

**Regrets:** C. Bayne; B. Cadorette; A. Gormley; M. Mullarkey; B. Roy; L. Scully; A. Synnott; V. Zeman.

**Guests:** A. Abady; C. Adam; S. Bergeron; R. Côté; D. Chambers; Y. Gardaad; D. Harrison; C. Khalifah; J. Kovitz-Lensch; A.M. Laurin; A. McAusland; M. Mertz-Jacques.

**Documents Circulated and/or Considered at the Meeting:**

ASFC 2000-1M-B	Proposed Draft Policy on Student Awards (from meeting of February 11, 2000)
ASFC 2000-2M-A	Call for Nominations for ASFC, Senate and Other Committees
ASFC 2000-2M-B	Undergraduate Curriculum Proposals – Department of English
ASFC 2000-2M-C	Undergraduate Curriculum Proposals – Département d'Études françaises
ASFC 2000-2M-D	Undergraduate Curriculum Proposals – Department of Exercise Science
ASFC 2000-2M-E	Undergraduate Curriculum Proposals – Department of Mathematics and Statistics
ASFC 2000-2M-F	General High Level Skills: A Report to SCAPP (SCAPP 2000-92-D)

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**1. Call to Order**

Dean Singer called the meeting to order at 9:40 a.m.

**2. Approval of Agenda**

2000-2M-1 It was moved and seconded (Lequin/Bright) that the agenda be approved as circulated.  
Carried.

**3. Approval of the Minutes**

2000-2M-2 It was moved and seconded (Vallejo/Capobianco) that the minutes of the Arts and Science Faculty Council meeting of February 11, 2000, be approved as corrected.  
Carried.

**4. Business Arising from the Minutes**

There was no business arising.

**5. Remarks from the Dean and the Vice-Deans**

Dr. Singer reported:

- Hiring of twenty-five new tenure-track faculty for 2000/2001 is well underway.
- The Faculty Personnel and Tenure Committee had been meeting to review tenure and promotion applications and would be starting performance review shortly.

- A special meeting would be held on the following Wednesday for the Chairs of our Science department (and others) to review architectural drawings and plans for the new science buildings at Loyola. A decision would be taken by Wednesday evening and the Dean expected that construction would begin by fall 2000.
- The government's budget document had been released but not circulated. The Dean informed Council that he understood that there were three main parts: debt reduction for all universities; a new financing formula for universities; and a different way of funding universities by using a series of indicators.
- The profile for the position Vice-Rector, Institutional Relations and Secretary-General was available and comments were to be forwarded to the Office of the Rector.
- The University had received a grant from the McConnell Foundation for the upgrading of IT skills of our professors. The Faculty's committee had put together a proposal to go to the University committee. The Faculty of Arts and Science had invested a significant amount of money in this area and would continue to do so in this area.
- The Faculty of Arts and Science is creating new language lab facilities on the SGW campus this summer, to be in operation by January 2001. The facilities will include a new multimedia classroom and an internet lab.

Vice-Dean Shaver reported:

- That it was extremely important to get final grades in on time this term for June Convocation.
- She was looking for valedictorians for each Convocation ceremony.
- Class I would be offered as a three-credit course in September – not in the summer. More information would be coming to departments shortly.

## **6. Reports from Other University Bodies**

Board of Governors – Dr. Byers:

- Had discussed the federal government's budget document.

Senate – Dr. Byers:

- General high level skills document to be sent to Councils.
- Fast-track for short-term graduate certificates had had major changes made by Senate. The academic responsibility would lie with each Faculty and which would be responsible to design its own internal procedures. Programs would exist for 3 consecutive years. If a Faculty wanted a program after that period of time, it would have to put it through the regular curriculum approval process including approval by Senate. The Faculty Deans (or delegates) would sit on the committee vetting proposals.
- Approved a 2-tier system for retiring professors. Professor Emeritus title would be awarded to the "best" and another title would be awarded to all others. The document was sent back to the Senate Steering Committee for decision and approval of this other title.

## **7. Questions and Announcements**

Professor Shulman asked when the space plan was expected to be completed and was there any research on courses given at each campus and on shuttle-bus use.

Dean Singer asked Mr. Donald Chambers to report on courses available at each campus. Dr. Singer added that courses in the Humanities and Social Sciences would continue to be offered at the Loyola campus.

Mr. Taylor noted that Mr. Pat Pietromonaco had been investigating shuttle bus use between the campuses.

Dr. Tremblay asked for clarification on Class I.

Dr. Shaver responded that Class I was being revised and would be offered as a three-credit course in the fall as the Faculty would not have the course ready before then. She added that students would be able to take up to two courses simultaneously which she hoped would enable the students to put the skills learned in Class I to immediate use.

Mr. Bérubé announced that ASFA had ratified a new constitution which had been endorsed by the CSU.

Dr. Fairbairn asked if the Dean had received any further information on how our course hours and weeks compared to other universities in Canada.

Dr. Singer responded that 2.5 hours contact time and a 12-13 week term are typical across Canada. The 2 hour timeslot was not typical and he added he would report back in the Fall with more complete information.

Mr. Taylor asked about a point in the new Québec budget which supposedly paid a bonus for the graduation of IT students.

Dr. Allor responded that this had started in June 1999 and presumably would be ongoing.

Mr. Harrison asked if we could not have an opportunity for open discussion of the provincial budget document.

Dr. Singer said that he would ask Dr. Lowy to make the document available for discussion.

#### **8. Proposed Draft Policy on Student Awards**

Dr. Singer introduced Mr. Roger Côté, Director of Financial Aid and Awards. Dr. Singer requested speaking privileges for Mr. Côté; there were no objections.

Mr. Côté explained the document to Council members. He outlined how the Awards Committee was set up, how it operated, and explained that the policy was for guiding fundraisers.

During a discussion of over thirty minutes, Mr. Côté took note of the comments and suggestions made and said that he would bring these back to the committee. He noted that the committee had been discussing a policy for over two years and felt that they were ready to come to a decision. He informed Council that he expected a final policy would go to Senate for approval.

#### **9. Call for Nominations**

Dr. Singer drew Council's attention to the committees requiring members.

#### **10. Undergraduate Curriculum Proposals**

Dr. Murphy introduced the four curriculum proposals

2000-2M-3      It was moved and seconded (Murphy/Byrnes) that the Arts and Science Faculty Council approve the curriculum proposal from the Department of English, ASFC-2000-2M-B, and forward it to the Academic Planning Committee.

Carried.

2000-2M-4 It was moved and seconded (Murphy/Lequin) that the Arts and Science Faculty Council approve the curriculum proposal from the Département d'Études françaises, ASFC-2000-2M-C, and forward it to the Academic Planning Committee.  
Carried.

2000-2M-5 It was moved and seconded (Murphy/Hillel) that the Arts and Science Faculty Council approve the curriculum proposal from the Department of Mathematics and Statistics, ASFC-2000-2M-E, and forward it to the Academic Planning Committee.  
Carried.

2000-2M-6 It was moved and seconded (Murphy/Kilgour) that the Arts and Science Faculty Council approve the curriculum proposal from the Department of Exercise Science, ASFC-2000-2M-D, and forward it to the Academic Planning Committee.

2000-2M-7 It was moved and seconded (Capobianco/Vallejo) that the Arts and Science Faculty Council table the curriculum proposal from the Department of Exercise Science, ASFC-2000-2M-D, to the next meeting of Council.  
Carried.

**11. General High Level Skills: A Report to SCAPP (SCAPP 2000-92-D) – ASFC 2000-2M-F**

Due to time constraints, Dr. Singer tabled this document to the next meeting of Council.

**12. Other Business** - There was no other business.

**13. Notices of Motion** - There were no notices of motion.

**14. Next Regular Meeting of Arts and Science Faculty Council**

The next meeting of Council will be held on Friday, April 28<sup>th</sup> at 9:30 a.m. in AD-308. Steering Committee will meet on Tuesday, April 14<sup>th</sup> at 1:00 p.m. in AD-324.

**15. Adjournment**

2000-2M-8 It was moved, unanimously, that the meeting be adjourned at 12:15 p.m.